



APPROVED 3-16-16

**SCOTTSDALE PUBLIC LIBRARY BOARD
MEETING MINUTES
Civic Center Library
February 17, 2016 - 3:30 p.m.**

Members Present: Halette Fealey
Teresa Kim Quale, Chair
Laraine Rodgers, Vice Chair
Peggy Sharp-Chamberlain
Doug Sydnor
Mary Wilber

Absent: Dana Braccia

Staff Present: Kathleen Wade, Library Director
Kathy Coster, Senior Manager, Adult, Youth & Marketing Operations
Robbin Gaebler, Senior Manager, Building Operations & Volunteer Svcs.
Beckie Gallivan, Collection Dev. & Metadata Svcs Manager
Killeen Sepulveda, Administrative Secretary
Melissa Orr, Branch Manager, Mustang Library
Anna Mathews, Branch Manager, Civic Center Library

CALL TO ORDER

Board Chair Quale called the meeting to order at 3:30 PM.

APPROVAL OF MINUTES

Board Member Sharp-Chamberlain called for a motion to approve the Minutes of the January meeting. Board Member Rodgers seconded and the motion passed 6-0.

OPEN CALL TO THE PUBLIC (ARS 38-431.02)

There were no members of the public present for this meeting.

LIBRARY STAFF REPORTS OF CURRENT EVENTS (A.R.S. 38-431.02 (K))

Library Director's Report –Library Director, Kathleen Wade

- Library Director Wade deferred to Anna Mathews, Branch Manager of Civic Center Library, who gave updates and information about programs and upcoming events at the Civic Center branch.
- Director Wade reported that the Knowing and Growing programs have been so successful that the staff has added more class offerings.
- Director Wade reported that the Meg Cabot program was successful, with approximately 50 attendees.
- Director Wade reported that she has been attending Kiwanis breakfast meetings to keep the group informed about library programs and projects.
- Vice Chair Rodgers posed a question about volunteers, asking if we need more or if we are accepting more applications. Senior Manager Robbin Gaebler responded by explaining that there are new volunteers applying and being processed all the time and we do need specially trained volunteers for programs such as ESL. Board Member Sydnor suggested we advertise at independent living facilities to acquire highly skilled volunteers.

Customer Comment Report – Kathleen Wade

Board Member Wilber commented that she believes there is a perception that contemporary literary fiction is not as readily available as more popular fiction. Beckie Gallivan, Collection Development & Metadata Services Manager, responded that the library does buy more of the popular items to meet the demand and patron can use the "Suggest a Purchase" form on our website to ask for any material they want.

REVISION TO BYLAWS

Board Member Wilber called for a motion to approve the revised bylaws as amended. Board Member Sharp-Chamberlain seconded and the motion passed 6-0.

POLICY REVISION MGT-5

Board Member Sharp-Chamberlain called for a motion to approve the revised policy MGT-5 Free Speech Activity. Board Member Fealey seconded and the motion passed 6-0.

POLICY REVISION CUS-1

Board Member Sharp-Chamberlain called for a motion to approve the revised policy CUS-1 Rules of Conduct. Vice Chair Rodgers seconded and the motion passed 6-0.

2016 LIBRARY BOARD GOALS AND OUTREACH EXPECTATIONS

Board Chair Quale spoke about her expectations of the Library Board, which include reaching out to local groups and clubs, attending various library programs and shadowing library staff to see how things work behind the scenes.

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ANNOUNCEMENTS, ISSUES FOR FUTURE DISCUSSION

Board Member Sharp-Chamberlain suggested that library staff could present something at each meeting about what they are doing, something the public or the Board might not be aware of.

ADJOURNMENT

With no further business to discuss, being duly moved and seconded, the meeting was adjourned at 5:06 PM.

Respectfully submitted,

Killeen Sepulveda, Administrative Secretary